

CURRICULUM VITAE

PRESENT ADDRESS

**HOUSE NO-10B,G BLOCK,
ASHOK VIHAR, PHASE-3
GURGAON-122006**

MOB :- +91-9911993144

EMAIL-mahesh1989mtr@gmail.com

MAHESH CHANDRA

OBJECTIVE:

To be a successful tourism and hospitality professional by exploring my inner qualities with my prior experience and to contribute enormously towards organization goal by virtue of hard work and dedication.

ACADEMIC QUALIFICATIONS:

- **10th from UP Board in 2004 with 58% marks.**
- **12th from UP Board in 2006 with 70% marks.**
- **Graduation from Dr. BRA University Agra.**

PROFESSIONAL QUALIFICATIONS:

- **1 Year diploma in aviation and hospitality travel and tourism management in 2009 from Mangalayatan University Aligarh.**
- **Diploma in computer application.**

INDUSTRY EXPOSURE:-

LIBERTY SHOES LTD-Premium (APRIL-01-2017)

GURGAON SECTOR-14

professional with nearly 6 years' experience in LIBERTY SHOES LTD, Retail Sr. Executive and Client Relationship Management

Key Result Areas:-

- **Responsible for overseeing the Entire Store Operations.**
- **Maintaining Daily Mirror.**
- **Taking Inventory every 15days.**
- **Better customer services.**
- **Proper cash handling.**
- **Proper billing through retail pro 8.5.**
- **Responsible for store staff Recruiting, training, Coaching, orienting and motivating employees.**
- **Managed merchandise levels and store appearance Visual Display Arrangement.**
- **Created and maintained team relationships.**
- **Directed all activities required to achieve store sales, targets, goals.**
- **Proper process of inward & outward of stock.**
- **Following up with the transportation department and company.**

- **Ensure efficient handling of customers and maintaining high service standards.**
- **Commercial Audit report based on seasons/ process.**
- **Ensure timely receipt and display of allocated stocks.**
- **Ensure all measures are taken to control shrinkage.**
- **Ensure feedback on product gaps & quality comes as per timelines and shared with Merchandising Teams.**
- **Ensure that all stock consolidation is executed as per timelines.**
- **Should possess Basic software skills like Excel, Power Point as well as has the ability to understand store related reports.**
- **Marketing & Promotions.**
- **Ensure all marketing & promotional activities are executed as per timelines and monitored to achieve the Promotion Objective as per the season.**

Highlight:-

- **Awarded Top Retail Store Manager in 2018-19 All Over DELHI/NCR.**

Hobbies:-

Play cricket & listen music .

PERSONAL DETAIL:-

NAME:- MAHESH CHANDRA

DOB:- 2ND MARCH-1989

LANGUAGE KNOWN:- HINDI & ENGLISH

DECLARATION :

- **I hereby declare that the above given information is true to the best of my knowledge.**

Place: GURUGRAM

Date: 5th DEC-2023.

(MAHESH CHANDRA)